

ADJOURNMENT

To the next annual meeting of the Board of Directors
at 7:00 p.m. on Wednesday, July 17, 2019 in the
California Room at the California JPIA.

In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administrative Assistant at (562) 467-8771. Notification 48 hours before meeting will enable the Authority to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

CALIFORNIA JPIA

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

July 19, 2017

7:00 P.M.

CALL TO ORDER

President Morris called the regular meeting of the of the Board of Directors of the California Joint Powers Insurance Authority to order at 7:04 p.m. in the California Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623

PLEDGE OF ALLEGIANCE

President Morris led the Pledge of Allegiance.

ROLL CALL

A quorum was established by roll call.

James Bukowski, Agoura Hills/Calabasas Community Center Authority

Nikki Salas, Town of Apple Valley

Jennifer Fuller Cerda, Area E Disaster Management

James Bergman, City of Arroyo Grande

Ali S. Taj, City of Artesia

Tanya Bragg, City of Azusa

Sonny Santa Ines, City of Bellflower

Shari Strain, Big Bear Community Service District

David Caretto, Big Bear Fire Authority

David Caretto, City of Big Bear Lake

Laura Smith, City of Bishop

Kevin Kearney, City of Bradbury

Ed Andrisek, City of Buellton

Richard Petropulos, City of Camarillo

Lori Donchak, Coastal Animal Services Authority

Jim Edwards, City of Cerritos

Ben Montgomery, City of Chino Hills

Richard Viczorek, City of Dana Point

Rudy Gutierrez, Desert Recreation District

Margaret Finlay, City of Duarte

John Helm, Eastern Sierra Transit Authority

Diana Impeartice, City of Fillmore

Mark McCurdy, City of Fountain Valley

Jim Edwards, Gateway Cities Council of Governments
Roger Aceves, City of Goleta
Darcy McNaboe, City of Grand Terrace
Larry Weber, City of Hidden Hills
Betty Sampson, City of Imperial
Kevin McCarthy, City Indian Wells
H. Manuel Ortiz, City of Irwindale
Mark Alexander, City of La Canada Flintridge
Brian Bergman, City of La Habra Heights
Larry Mowles, City of La Mirada
Marshall Goodman, City of La Palma
David Carmany, City of La Puente
Susan Maysels, City of La Quinta
Charles Rosales, City of La Verne
Cynthia Conners, City of Laguna Woods
Steve Manos, City of Lake Elsinore
Debra Rose, City of Lake Forest
Jeff Wood, City of Lakewood
Robert Pullen-Miles, City of Lawndale
Jarb Thaipejr, City of Loma Linda
Mark Waronek, City of Lomita
Chuck Balo, Los Angeles Interagency Metro Police
Apprehension Crime Task Force
Mark Alexander, Los Angeles Regional Interoperable
Communications System
Rick Mullen, City of Malibu
Stefan Jaskulak, Midpeninsula Regional Open Space
District
Cheryl Dyas, Mission Viejo
Rick Daniels, City of Needles
Steve Nagel, Orange County Council of Governments
Kathleen Kelly, City of Palm Desert
Jennifer King, Palos Verdes Estates
Velveth Schmitz, Palos Verdes Peninsula Transit
Authority
Kevin Chun, City of Paramount
Marlaine Sanders, City of Paso Robles
Mary Ann Reiss, City of Pismo Beach
Emmet Bader, Pomona Valley Transportation
Authority
Sylvia Munoz Schnopp, City of Port Hueneme
Velveth Schmitz, City of Rolling Hills Estates
Sandra Armenta, City of Rosemead
Lori Donchak, City of San Clemente
Curtis Morris, City of San Dimas
Pam Patterson, City of San Juan Capistrano

Greg Zocher, City of San Luis Obispo
Juanita Trujillo, City of Santa Fe Springs
Ginger Gherardi, City of Santa Paula
Sandra Massa-Lavitt, City of Seal Beach
Rachelle Arizmendi, City of Sierra Madre
Tina Hansen, City of Signal Hill
Ryan Toussaint, City of Solvang
Gloria Olmos, City of South El Monte
Juanita Trujillo, Southeast Area Animal Control
Authority
Margaret Finlay, Southern California Association of
Governments
Tom Chavez, City of Temple City
Nikos Valance, Ventura Port District
Bill Nelson, City of Villa Park
Nancy Tragarz, City of Walnut
Sandra Massa-Lavitt, West Cities Police
Communication Center
Mark Rutherford, City of Westlake Village

ATTENDEES:

Liz Reilly, City of Duarte
Cheryl Brothers, City of Fountain Valley
AJ Gaddis, City of Imperial
Laurie Murray, City of La Palma
Teri Ledoux, City of La Verne
Rigo Garcia, Los Angeles Interagency Metro Police
Apprehension Crime Task Force
Stephen Aryan, City of Palm Desert
Lori Carney, City of Palm Desert
Anton Dahlerbruch, City of Palos Verdes Estates
Doug Prichard, City of Rolling Hills Estates
Jose Gomez, City of Santa Fe Springs
Thaddeus McCormack, City of Santa Fe Springs
Jennifer Vasquez, City of South El Monte
Basil Panas, Southern California Association of
Governments
Ned Davis, City of Westlake Village
Tom Boylan, Carl Warren & Company
Chris Kustra, Carl Warren & Company
George Mankiewicz, Carl Warren & Company
Byrne Conley, Gibbons & Conley
Tim Karcz, Poms & Associates
Nichole Martinez, York Risk Services Group, Inc.
Jody Moses, York Risk Services Group, Inc.
Jon Pease, York Risk Services Group, Inc.

STAFF:

Jonathan Shull, Chief Executive Officer
Michelle Aguayo, Training Coordinator
Habib Ali, Accounting Specialist
Edith Avina, Administrative Assistant
Grazyna Buchowieki, Senior Accountant
Lyndsie Buskirk, Office Assistant
Denise Covell, Administrative Assistant
Maria Daniels, Office Assistant
Joe Eynon, Training Manager
Melaina Francis, Risk Manager
Jennifer Fullerton, Administrative Assistant
Maria Galvan, Risk Manager
Jim Gross, Senior Risk Manager
Tammie Haller, Administrative Programs Manager
Abe Han, Administrative Analyst
Lam Le, Financial Analyst
Norm Lefmann, Assistant Executive Officer
Alex Mellor, Risk Manager
Courtney Morrison, Administrative Analyst
Jeff Rush, Workers' Compensation Manager
Carl Sandstrom, Business Projects Manager
Alex Smith, Chief Financial Officer
Ryan Thomas, Training and Loss Control Specialist
Jim Thyden, Insurance Programs Manager
Chris Yanonis, Maintenance Worker
Paul Zeglovitch, Liability Program Manager

**ORAL
COMMUNICATIONS**

There were no requests to address the Board of Directors.

**APPROVAL OF MINUTES
July 20, 2016**

President Morris presented the minutes of July 20, 2016.

It was moved by Board Member Wood, Lakewood, seconded by Board Member Arizmendi, Sierra Madre, and carried by 71 Yes votes by Agoura Hills/Calabasas Community Center Authority Apple Valley, Area E Disaster Management, Arroyo Grande Artesia, Azusa, Bellflower, Big Bear Community Service District Big Bear Fire Authority, Big Bear Lake, Bishop, Bradbury Buellton, Camarillo, Coastal Animal Services Authority Cerritos, Chino Hills, Dana Point, Desert Recreation District, Duarte, Eastern Sierra Transit Authority, Fillmore, Fountain Valley, Gateway Cities Council of Governments, Grand Terrace, Imperial, Indian Wells, La Canada Flintridge, La Habra Heights, La Mirada, La Palma, La Puente, La Quinta, La Verne, Laguna Woods, Lake Forest, Lakewood, Lawndale, Loma Linda, Lomita, Los Angeles Interagency Metro Police Apprehension Crime Task Force, Los Angeles Regional Interoperable

Communications System, Malibu, Mission Viejo, Needles, Orange County Council of Governments, Palm Desert, Palos Verdes Peninsula Transit Authority, Paramount, Paso Robles, Pismo Beach, Pomona Valley Transportation Authority, Port Hueneme, Rolling Hills Estates, Rosemead, San Clemente, San Dimas, San Luis Obispo, Santa Fe Springs, Santa Paula, Southern California Association of Governments, Southeast Area Animal Control Authority, Seal Beach, Sierra Madre, Signal Hill, South El Monte, Temple City, Ventura Port District, Villa Park, West Cities Police Communication Center, and Westlake Village; and nine Abstentions by Goleta, Hidden Hills, Irwindale, Lake Elsinore, Midpeninsula Regional Open Space District, Palos Verdes Estates, San Juan Capistrano, Solvang, and Walnut by electronic vote, to approve the minutes of July 20, 2016.

ANNUAL REPORT
President Curtis Morris

President Morris presented the Annual Report. Morris introduced members of the Executive Committee and Chairs of the Finance and Managers Committee. An overview of the Authority's accomplishments in the past year was shared. Morris recognized Howard Chambers for his years of service to the City of Lakewood and the California JPIA. Morris welcomed the Authority's newest member, Orange County Council of Governments.

ELECTION OF OFFICERS

President Morris announced the appointment of election inspectors: Laurie Murray, City Manager, City of La Palma; Thaddeus McCormack, Chairman of the Managers Committee; and Jose Gomez, Chairman of the Finance Officers Committee.

Vice President Finlay opened nominations to fill one, two-year term for the office of President, and stated there was one announced candidate: Curtis Morris, City of San Dimas. Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Curtis Morris, City of San Dimas, as President for a full, two-year term.

President Morris opened nominations to fill three, full, two-year terms for the Executive Committee, and stated there were three announced candidates: Lori Donchak, City of San Clemente; Darcy McNaboe, City of Grand Terrace; and Sonny Santa Ines, City of Bellflower.

Hearing no further nominations, nominations were closed.

Those present voted electronically to elect Lori Donchak, City of San Clemente; Darcy McNaboe, City of Grand Terrace; and Sonny Santa Ines, City of Bellflower to the Executive Committee for a full, two-year term.

PRESENTATION

Risk Management Awards

President Morris presented the Risk Management Awards to members who have instituted excellent risk management practices and programs and have achieved superior results as demonstrated by their cost of claims in both the liability and workers' compensation programs.

President Morris announced the winners:

The Liability Program winners:

- Non-municipal category:
Southern California Association of Governments
- Members without police exposure:
City of Bradbury
- Members with police exposure:
City of Fountain Valley

The Workers' Compensation Program winners:

- Non-municipal category:
Big Bear City Community Services District
- Members without public safety exposure:
City of Westlake Village
- Members with public safety exposure:
City of Signal Hill

PRESENTATION

Strategic Plan and Operational Overview

Chief Executive Officer Shull presented the Strategic Plan, Operational Overview, and Current Initiatives of the Authority, with emphasis on continued commitment to the foundational principals: of Integrity, Excellence, Innovation, and Teamwork.

ADJOURNMENT

There being no further business to come before the Board of Directors, President Morris adjourned the meeting at 8:09 p.m. to a meeting on Wednesday, July 18, 2018 at 7:00 p.m., in the California Room at the California JPIA, 8081 Moody Street, La Palma, CA 90623.

Mary Ann Reiss, Secretary

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: July 18, 2018
Subject: Election of Officers

In accordance with the Bylaws of the California Joint Powers Insurance Authority, elections are in order for positions on the California JPIA Executive Committee. Only members of the governing body of a Member Agency are eligible to serve as Directors on the Board, and only Board Members are eligible to serve on the Executive Committee.

The Board of Directors will elect a Vice President and four Executive Committee Members for two-year terms. Directors wishing to place their name in nomination were asked to notify the Chief Executive Officer by June 7, 2018. The announced candidates are:

For Vice President:

Margaret Finlay	City of Duarte
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For Executive Committee:

Tom Chavez	City of Temple City
Daryl Hofmeyer	City of Paramount
Mary Ann Reiss	City of Pismo Beach
Mark Waronek	City of Lomita

Nominations may also be made from the floor at the annual meeting.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: July 18, 2018
Subject: Presentation of Risk Management Awards

Members will be recognized for demonstrating superior risk management practices. Those that have demonstrated the best overall performance for both the Primary Liability and Primary Workers' Compensation Programs will be recognized.

Members have been divided into groups for which awards will be presented. For the Primary Liability Program the groups are Non-Municipal Members, Members without Police exposure, and Members with Police exposure. For the Primary Workers' Compensation Program the groups are Non-Municipal Members, Members without Public Safety exposure, and Members with Public Safety exposure. Public Safety here means Police and/or Fire exposure.

Best Overall Performance

This award recognizes Members that have demonstrated the best overall performance in each program. Authority staff evaluated both quantitative and qualitative factors that are reflective of a Member's risk management efforts. Factors included an agency's five-year average cost of claims per \$100 of payroll, its improvement in claims severity when comparing two, five-year coverage periods, its progress toward completing LossCAP action items, and its Agency Exemplar rating.

CALIFORNIA JPIA

AGENDA REPORT

To: BOARD OF DIRECTORS
From: Jonathan Shull, Chief Executive Officer
Date: July 18, 2018
Subject: Strategic Plan and Operational Overview

Staff will present a review of the strategic plan and how it relates to the Authority's operations.

Recommended Action

Receive and file.